

CITY OF POCATELLO
NOTICE OF TEMPORARY VACANCY
Fax No. (208)234-6577

Date _____ Cycle# _____ Property# _____

Name: _____

Address: _____

Address of Property Vacant: _____

COMMENTS: _____

I hereby notify the City of Pocatello, that the above property is vacant.

I understand that the garbage auto cart will be made available for pick up by the Sanitation Department, resulting in no Sanitation garbage charge from the date this form is signed until such time the Utility Billing Department is notified that the property is no longer vacant, at which time the Sanitation Department will be notified to redeliver the garbage auto cart. I further understand that unless the garbage auto cart is physically removed from the property by the Sanitation Department, garbage charges will not be discontinued.

I understand that property must be vacant for ninety (90) days from the date this form is signed before this property will be eligible for garbage credits, and that to receive garbage credit, owner/manager must report monthly on the status of the property to the Utility Billing Department.

I further understand that if the water service is not to be terminated during vacancy, there will be no credit for sewer charges, pursuant to City Council consideration May 16, 1996.

I further understand that I must notify the Utility Billing Department within five days of the time this property is occupied again and that failure to notify may result in the back billing of all utility charges from the date of this notice.

SIGNED: _____ DATED: _____
(Owner/Manager)

UB APPROVAL _____ DATED: _____

DATE UTILITY BILLING REPRESENTATIVE CONTACTED SANITATION TO REMOVE AUTO CART AND PREPARED WATCH FORM: _____