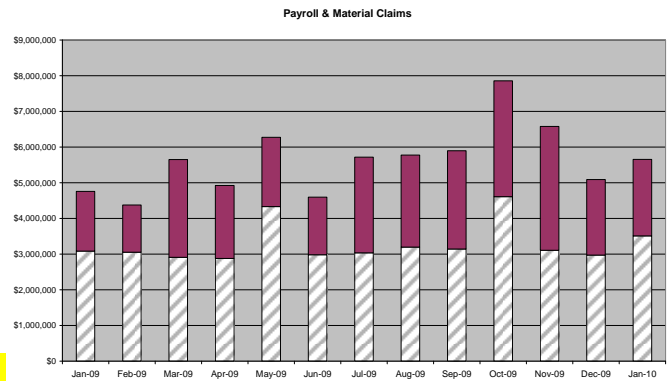


Payroll & Material Claims

Date	Payroll	Vendor	Total
Jan-09	\$3,082,576.70	\$1,676,888.00	\$4,759,464.70
Feb-09	\$3,052,117.31	\$1,321,441.78	\$4,373,559.09
Mar-09	\$2,908,436.83	\$2,743,951.34	\$5,652,388.17
Apr-09	\$2,879,914.35	\$2,043,955.96	\$4,923,870.31
May-09	\$4,329,030.84	\$1,944,624.86	\$6,273,655.70
Jun-09	\$2,980,506.13	\$1,616,455.52	\$4,596,961.65
Jul-09	\$3,037,127.39	\$2,681,493.59	\$5,718,620.98
Aug-09	\$3,197,480.24	\$2,577,443.63	\$5,774,923.87
Sep-09	\$3,142,642.48	\$2,755,652.01	\$5,898,294.49
Oct-09	\$4,611,311.60	\$3,245,397.08	\$7,856,708.68
Nov-09	\$3,105,990.51	\$3,473,686.26	\$6,579,676.77
Dec-09	\$2,971,185.01	\$2,118,329.48	\$5,089,514.49
Jan-10	\$3,511,746.37	\$2,141,689.42	\$5,653,435.79



MEMORANDUM FOR: Mayor & Council
FROM: David Swindell, Chief Financial Officer
SUBJECT: January Payroll and Material Claims
DATE: February 4, 2010

- Total payroll and material claims: **\$5,653,435.79**
 Of which: payroll related: \$3,511,746.37 (674 employees (-10); 480 Full-time (-3) & 19 Half-time (NC))
 vendor claims: \$2,141,689.42 (135 Part time (-1) & 33 Seasonal PT (-6), 7 elected (NC))
- Vendor claims \$10,000 or more:

A.C.L.E.O.T.C.	11,200.00	Two dual-purpose police dogs (Police)
Alliance Title & Escrow	86,158.00	Acquire 753 Birch (NSP Grant Fund)
Bannock Co. Solid Waste	82,513.56	December Landfill charges (Sanitation)
Beeman & Associates	11,932.13	Water rights litigation services (Water)
Bodiford Construction Inc.	21,668.08	Cottonwood lift station construction (WPC)
Bowen Petroleum Inc.	21,639.00	Fuel (Fuel Fd, on behalf of all depts.) + WPC
Butterfield Express	15,938.95	4x4 for weed control & shop snowplow (Sanitation)
Cole Chevrolet	50,000.00	Two Chevrolet 4x4 trucks (WPC)
Givens Pursely LLP	17,043.53	Legal services, water rights purchase (Water Capital Fund)
HDR Inc.	44,481.38	Eng svcs airport terminal project (Airport Capital Fund)
Howard Hall	47,040.00	Water rights, Portneuf River (Water Capital Fund)
Idaho Dept of Labor	35,166.82	4th Qtr unemployment claims (various, Parks largest @11,392)
Idaho Power Co.	143,228.78	Electric utility (all depts. & funds) Water largest @\$37,267.04
Intermountain Gas Co.	37,694.41	Natural gas utility (all depts) WWTP largest @\$7,437)
Kenworth Sales Company	10,290.68	Rebuild for E-2 engine (Fire)
Kevin Erickson Salt Co.	10,186.15	272 tons road salt (Street)
Mercer Health & Benefits LLC	20,000.00	Health benefits broker & consulting services (Med Ins Fund)
Miicor Inc. Consulting	13,678.45	New pbill printer, maintenance (Utility Billing)
Monson Engineering Inc.	17,130.00	GPS rover for survey services (Engineering)
Old Town Pocatello, Inc.	13,055.74	Business Improve District pass-thru for Jan (BID Fund)
Pioneer Title Company	58,593.46	Acquire 147 Roosevelt (NSP Grant Fund)
Precision Glass	16,455.00	Rec Center sliding doors (Recreation)
Spillman Technologies Inc.	11,234.00	Spillman police management software 1 yr (Police)
Spronk Water Engineers	11,602.74	Water rights planning & litigation support (Water)
Stock CMS	219,606.33	Progress payments airport terminal project (Airport capital fund)
Summit National Bank	55,147.74	Lease pmts, 2ea backhoes (Water); grader (Street)
Thomas Petroleum LLC	23,267.83	Fuel (Fuel Fd, on behalf of all depts.) + fleet grease (Water)
US Bank Corporate Trust	26,066.10	Debt service (WPC)
US Bank Business Equip Financ	44,080.10	Lease pmt 4/5 street sweeper (Street)
Wells Fargo Corporate Trust	527,581.24	Debt Service, water bond (Water)
Wells Fargo Equipment Finance	24,124.48	Pmt 5 of 6 Wheel Loader (Street)
Wells Fargo Purchase Card	172,001.43	January purchase card (report on reverse, 785 transactions)
Large Vendor Subtotal	<u>\$ 1,802,448.11</u>	Explains 85.1% of all vendor claims

Of note: January was a normal 2-payroll month, but the payroll-related expenses include \$414,042 for one-time restructuring of the city's medical insurance program. 195 employees moved to a high deductible plan; they received a payment into their medical reimbursement accounts to partially cover their increased liability. 489 covered employees will pay 10% of their total cost during the remainder of the year; compensated by additional payments to their reimbursement accounts (previously, singles paid nothing and family coverage was 10% of the difference between single and family coverage cost). Now everyone pays something and everyone pays the same percentage of their total medical premium cost. All the changes reflect city's desire to move towards more "consumer-based" health care with increased employee involvement. Management hopes to better control future expenses; the one-time restructuring costs were paid from medical insurance refunds received during the prior year (restructuring expense: \$414,042; 156,969 recovered over the rest of the year via increased premium cost share; remaining \$257,073 covered by part of the \$383,387 net that the city received in quarterly settlements with Blue Cross in FY09). Vendor claims ran a little high for a January, mainly due to federal grant activity and debt service. The Neighborhood Stabilization Program grant acquired two foreclosure properties during the month, progress continues on the airport terminal grant project and both WPC and Water made debt service payments. The Wells Fargo p-card program totaled \$172,001.43 in a typical cycle @ 29 days with 785 transactions, detailed below.

January Purchase Card Report

1. Cycle statistics:

Purchase Card Activity Summary

Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Jan-09	989	\$219,022.17	\$221.46	207	138
Feb-09	1011	\$220,272.00	\$217.88	207	132
Mar-09	922	\$202,753.62	\$219.91	205	132
Apr-09	1255	\$279,785.03	\$222.94	204	141
May-09	1216	\$210,090.45	\$172.77	206	151
Jun-09	1072	\$224,525.73	\$209.45	206	138
Jul-09	1151	\$222,626.22	\$193.42	204	144
Aug-09	1106	\$214,146.99	\$193.62	204	133
Sep-09	972	\$275,661.71	\$283.60	206	140
Oct-09	1326	\$411,724.67	\$310.50	203	153
Nov-09	1078	\$226,011.58	\$209.66	204	143
Dec-09	1073	\$293,907.39	\$273.91	204	139
Jan-10	785	\$172,001.43	\$219.11	204	129

Cycle dates went 12/25/2009 thru 01/22/2010 (29 days)

2. Transactions > \$10,000:

None this cycle.

These purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Dawn Burget, Police	\$25,560.75	Evidence safe, analyst computer, vehicle repairs, uniforms, office files
Darrel Clemens, WPC	\$14,462.62	Pump and generator repairs, vehicle & mower services, various parts
Candice Hurt, WPC	\$10,143.14	Dionex equipment service agreement, lab supplies
Aaron Ozburn, Transit	\$16,098.81	Bus tires, alternator and engine rebuild, various other heavy bus repair parts
Delane Schumacher	\$16,049.47	Engine oil, winch cylinder, tires, other heavy truck repair parts

3. Of Note: Typical cycle length at 29 days. Cycles are timed to coincide with Council dates. Modest cycle length, the holiday period and seasonable slow down in outdoor maintenance account for the lower transaction total.