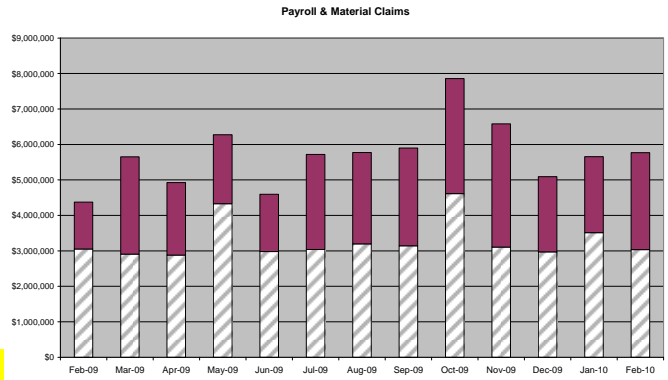


**Payroll & Material Claims**

Date	Payroll	Vendor	Total
Feb-09	\$3,052,117.31	\$1,321,441.78	\$4,373,559.09
Mar-09	\$2,908,436.83	\$2,743,951.34	\$5,652,388.17
Apr-09	\$2,879,914.35	\$2,043,955.96	\$4,923,870.31
May-09	\$4,329,030.84	\$1,944,624.86	\$6,273,655.70
Jun-09	\$2,980,506.13	\$1,616,455.52	\$4,596,961.65
Jul-09	\$3,037,127.39	\$2,681,493.59	\$5,718,620.98
Aug-09	\$3,197,480.24	\$2,577,443.63	\$5,774,923.87
Sep-09	\$3,142,642.48	\$2,755,652.01	\$5,898,294.49
Oct-09	\$4,611,311.60	\$3,245,397.08	\$7,856,708.68
Nov-09	\$3,105,990.51	\$3,473,686.26	\$6,579,676.77
Dec-09	\$2,971,185.01	\$2,118,329.48	\$5,089,514.49
Jan-10	\$3,511,746.37	\$2,141,689.42	\$5,653,435.79
<b>Feb-10</b>	<b>\$3,035,550.56</b>	<b>\$2,732,481.86</b>	<b>\$5,768,032.42</b>



MEMORANDUM FOR: Mayor & Council  
 FROM: David Swindell, Chief Financial Officer  
 SUBJECT: February Payroll and Material Claims  
 DATE: March 4, 2010

1. Total payroll and material claims: **\$5,768,032.42**

Of which: payroll related: \$3,035,550.56 (677 employees (+3); 488 Full-time (+8) & 19 Half-time (NC))  
 vendor claims: \$2,732,481.86 (131 Part time (-4) & 32 Seasonal PT (-1), 7 elected (NC))

2. Vendor claims \$10,000 or more:

Alliance Title & Escrow	148,500.46	Property purchases 245 Riverside (CDBG) and 154 Park (NSP)
Bannock Co. Solid Waste	80,541.60	January Landfill charges (Sanitation)
<b>Blue Cross of Idaho</b>	<b>343,142.67</b>	<b>1st Qtr med insurance settlement (Medical Insurance Fund)</b>
Bonanza Motors Inc	20,926.00	Jeep Cherokee (Police Grant Fund)
Build, Inc.	169,666.87	South Valley water tank progress pmt (Water Const Fund)
Bureau of Reclamation	15,262.26	O&M charges for Pallasades Reservoir (Water)
Citimortgage Inc	34,600.00	Pmt 3 of 5, excavator (Water)
Community Transit of Idaho	13,850.84	Transit consortium member fee and lobbyist share (Transit)
<b>Dan Weibold Ford</b>	<b>140,824.08</b>	<b>6ea police interceptors (50% Police, 50% Police Grant Fund)</b>
Fearless Farris Stinker Station	22,476.88	Fuel (Fuel Fd, on behalf of all depts.)
Ferguson Enterprises Inc	15,516.59	Fire hydrant parts and valves (Water)
Great Western Malting	50,000.00	2 of 2 pmts, aspirator efficiency project (WPC)
HDR Inc.	73,772.11	Eng svcs terminal (Airport Capital) & Cheyenne (Fed Aid)
Idaho Power Co.	128,048.26	Electric utility (all depts. & funds) Water largest @\$38,686.75
<b>Instituform Technologies</b>	<b>548,871.43</b>	<b>Cured In Place Pipe project vic Alameda, Poleline (WPC)</b>
Intermountain Gas Co.	21,586.67	Natural gas utility (all depts) RPAC largest @\$3,416
J.C. Berry & Sons	20,307.00	Fuel (Fuel Fund, on behalf of all depts)
Oshkosh Capital	83,360.08	Pmt 3 of 5, pumper truck (Fire)
Stock CMS	168,304.14	Progress payments airport terminal project (Airport capital fund)
Thomas Petroleum LLC	48,300.78	Fuel (Fuel Fd, on behalf of all depts.) + WPC
Wells Fargo Equipment Finance	11,712.06	Pmt 5 of 6, backhoe (Street)
<b>Wells Fargo Purchase Card</b>	<b>216,970.76</b>	<b>February p-card cycle (917 transactions, report on reverse)</b>
White & Jankowski	23,198.43	Water rights litigation services (Water, WPC)
<b>Large Vendor Subtotal</b>	<b><u>\$ 2,228,041.08</u></b>	Explains 81.54% of all vendor claims

**Of note:** February was a normal 2-payroll month. Payroll related expenses dropped from last month, reflecting a return to normal after last month's medical insurance restructuring expense. Employment increased +3, including +8 in the full-time category. The increase reflects bringing on 5 police recruits for training, prior to admission to the POST academy. Vendor claims totaled just over \$2.7M, which is fairly high but not unusual for February. In February 2009 we had half that amount, but had \$2.7M in March. Sometimes timing on a couple of construction invoices has an influence.

The Blue Cross of Idaho settlement from the 1<sup>st</sup> qtr is a concern. The city is self-funded for medical insurance and it is not unusual to have six-figure settlements. Sometimes we pay them, sometimes they pay us. Nonetheless, the \$343,142 amount is larger than we hoped for (although we had a \$383K settlement in our favor last year). We had several large claims and part may be due to procedures performed before going on the high deductible plan in January (hence another "restructuring" expense). We will monitor the next settlement closely. Other claims of note include Dan Weilbold Ford \$140,824 for six police cars (50% grant funded). Instituform Technologies for \$548,871 is the final payment for the sewer piper project vicinity of Alameda & Poleline, most of which was completed in November, with a few items finished in January.

The Wells Fargo p-card program totaled \$216,970.76 in a fairly typical cycle @ 28 days with 917 transactions, detailed below.

### February Purchase Card Report

#### 1. Cycle statistics:

### Purchase Card Activity Summary

Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Feb-09	1011	\$220,272.00	\$217.88	207	132
Mar-09	922	\$202,753.62	\$219.91	205	132
Apr-09	1255	\$279,785.03	\$222.94	204	141
May-09	1216	\$210,090.45	\$172.77	206	151
Jun-09	1072	\$224,525.73	\$209.45	206	138
Jul-09	1151	\$222,626.22	\$193.42	204	144
Aug-09	1106	\$214,146.99	\$193.62	204	133
Sep-09	972	\$275,661.71	\$283.60	206	140
Oct-09	1326	\$411,724.67	\$310.50	203	153
Nov-09	1078	\$226,011.58	\$209.66	204	143
Dec-09	1073	\$293,907.39	\$273.91	204	139
Jan-10	785	\$172,001.43	\$219.11	204	129
Feb-10	917	\$216,970.76	\$236.61	203	143

Cycle dates went 01/23/2010 thru 02/19/2010 (28 days)

#### 2. Transactions > \$10,000:

Darrel Clemens, WPC	Parkson Corporation	\$11,059.09	Headworks screen & repair parts
Darrel Clemens, WPC	Cate Idaho Equipment	\$17,165.00	Air compressor, pump house #2
Darrell Maravilla, WPC	Dyke's Electric	\$14,608.40	Rebuild Custer lift station #2 pump

These purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Darrel Clemens, WPC	\$51,908.59	2 large transactions per above; basin mixer, oil, other WPC repair parts
Darrell Maravilla, WPC	\$16,123.04	Pump rebuild per above; tires, hoses, other misc. repair parts
Aaron Ozburn, Transit	\$11,752.32	Bus tires, hydraulic motor, engine install, other heavy bus repair parts
Susan Van Der Horn	\$10,882.82	Library books and materials for collection; some office supplies

**3. Of Note:** Typical cycle length at 28 days. Cycles are timed to coincide with Council dates.