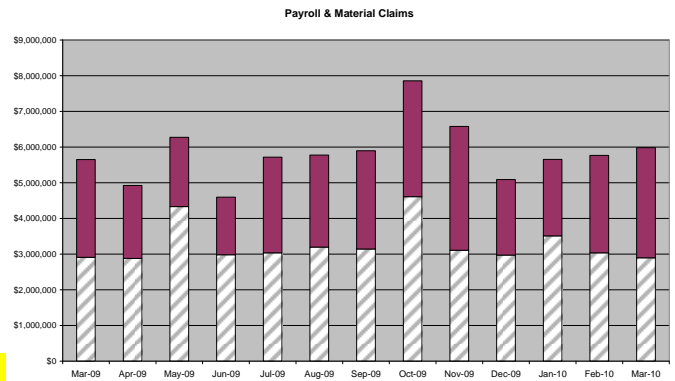


Payroll & Material Claims

Date	Payroll	Vendor	Total
Mar-09	\$2,908,436.83	\$2,743,951.34	\$5,652,388.17
Apr-09	\$2,879,914.35	\$2,043,955.96	\$4,923,870.31
May-09	\$4,329,030.84	\$1,944,624.86	\$6,273,655.70
Jun-09	\$2,980,506.13	\$1,616,455.52	\$4,596,961.65
Jul-09	\$3,037,127.39	\$2,681,493.59	\$5,718,620.98
Aug-09	\$3,197,480.24	\$2,577,443.63	\$5,774,923.87
Sep-09	\$3,142,642.48	\$2,755,652.01	\$5,898,294.49
Oct-09	\$4,611,311.60	\$3,245,397.08	\$7,856,708.68
Nov-09	\$3,105,990.51	\$3,473,686.26	\$6,579,676.77
Dec-09	\$2,971,185.01	\$2,118,329.48	\$5,089,514.49
Jan-10	\$3,511,746.37	\$2,141,689.42	\$5,653,435.79
Feb-10	\$3,035,550.56	\$2,732,481.86	\$5,768,032.42
Mar-10	\$2,896,785.31	\$3,084,542.19	\$5,981,327.50



MEMORANDUM FOR: Mayor & Council
 FROM: David Swindell, Chief Financial Officer
 SUBJECT: March Payroll and Material Claims
 DATE: April 1, 2010

1. Total payroll and material claims: **\$5,981,327.50**

Of which: payroll related: \$2,896,785.31 (690 employees (+13); 486 Full-time (-2) & 18 Half-time (-1)
 vendor claims: \$3,084,542.19 (129 Part time (-2) & 50 Seasonal PT +18), 7 elected (NC)

2. Vendor claims \$10,000 or more:

Bannock Co. Solid Waste	73,866.30	February Landfill charges (Sanitation)
Bannock Development Corp	75,000.00	FY10 Economic development svcs (economic development div)
Consolidated Supply Co.	25,565.70	Valves, tees, fittings, and risers per water material bid (Water)
Dept of Environmental Quality	411,229.97	Debt service, WWTP loan 1899-01 (WPC Debt Svc Fund)
DW Inspection Systems	49,689.00	Used 2001 F550 w/video system for stormsewers (Sci & Envir)
Ferguson Enterprises Inc	129,991.14	6024' 8" pipe; tubing & saddles per water material bid (Water)
HDR Inc.	38,743.19	Eng svcs terminal (Airport Capital) & Cheyenne (Fed Aid)
ICRMP	302,988.00	Liability insurance premium next 6 months (liability fund)
Idaho Power Co.	133,112.82	Electric utility (all depts. & funds) WWTP largest @\$36,251
Intermountain Gas Co.	19,901.90	Natural gas utility (all depts) WWTP largest @\$3,676
J.C. Berry & Sons	48,724.13	Fuel (Fuel Fund, on behalf of all depts)
Motion Industries Inc.	10,384.47	Sweeper parts (Street); pump replacement (WPC)
Pioneer Title Company	657,013.88	88.7 acres of land for biosolids application (WPC)
Stock CMS	335,413.85	Progress payments airport terminal project (Airport capital fund)
Thatcher Chemical Company	11,874.70	Sulfur dioxide and chlorine for restock (WPC)
Thomas Petroleum LLC	25,999.25	Fuel (Fuel Fd, on behalf of all depts.) + WPC
United Pipe & Supply	98,726.10	Gate valves & meters, per water material bid (Water)
Wells Fargo Equipment Finance	12,410.45	Pmt 5 of 6 vibratory compactor (Water)
Wells Fargo Purchase Card	230,244.78	March p-card cycle (916 transactions, report on reverse)
Western States Equipment	24,700.23	Most is paver repairs (Street); other misc repair parts
White & Jankowski	13,943.58	Water rights litigation services (Water, WPC)
Large Vendor Subtotal	<u>\$ 2,729,523.44</u>	Explains 88.49% of all vendor claims

Of note: March was a normal 2-payroll month; some growth in seasonable part-time employment. Vendor claims totaled just over \$3M, which is fairly high. The claims this month were dominated by several large non-recurring expenses. Six figure claims included debt service for WPC, water materials, pre-paid liability insurance, a major land purchase for WPC and continued progress at the airport terminal.

The Wells Fargo p-card program totaled \$230,244.78 in a fairly typical cycle @ 28 days with 916 transactions, detailed on reverse.

March Purchase Card Report

1. Cycle statistics:

Purchase Card Activity Summary

Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Mar-09	922	\$202,753.62	\$219.91	205	132
Apr-09	1255	\$279,785.03	\$222.94	204	141
May-09	1216	\$210,090.45	\$172.77	206	151
Jun-09	1072	\$224,525.73	\$209.45	206	138
Jul-09	1151	\$222,626.22	\$193.42	204	144
Aug-09	1106	\$214,146.99	\$193.62	204	133
Sep-09	972	\$275,661.71	\$283.60	206	140
Oct-09	1326	\$411,724.67	\$310.50	203	153
Nov-09	1078	\$226,011.58	\$209.66	204	143
Dec-09	1073	\$293,907.39	\$273.91	204	139
Jan-10	785	\$172,001.43	\$219.11	204	129
Feb-10	917	\$216,970.76	\$236.61	203	143
Mar-10	916	\$230,244.78	\$251.36	207	123

Cycle dates went 02/20/2010 thru 03/19/2010 (28 days)

2. Transactions > \$10,000:

Juan Figueroa, Info Tech	Data Solutions	\$20,903.27	20ea PCs with software
J.R. Miller, Police	Intl Asso Chiefs of Police	\$10,500.00	IACP assessment center

These purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Dawn Burget, Police	\$28,311.27	Crime analyst software, body armor, vehicle services, uniforms
Darrel Clemens, WPC	\$12,211.87	Air compressor repairs, pump repairs, other WPC repair parts
Juan Figueroa, Info Tech	\$25,622.65	20 PCs per above, 1 server, other computer repair parts
J.R. Miller, Police	\$10,500.00	Per above, promotional assessment services
Delane Schumacher, Sanitation	\$11,891.21	Radiator, grabber parts, air compressor, other heavy truck parts
Susan Van Der Horn	\$11,884.69	Library books and materials for collection; some office supplies

3. Of Note: Typical cycle length at 28 days. Cycles are timed to coincide with Council dates.