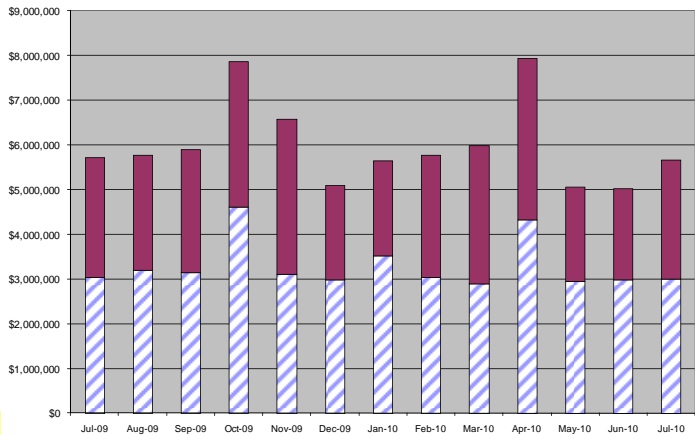


**Payroll & Material Claims**

Payroll & Material Claims

Date	Payroll	Vendor	Total
Jul-09	\$3,037,127.39	\$2,681,493.59	\$5,718,620.98
Aug-09	\$3,197,480.24	\$2,577,443.63	\$5,774,923.87
Sep-09	\$3,142,642.48	\$2,755,652.01	\$5,898,294.49
Oct-09	\$4,611,311.60	\$3,245,397.08	\$7,856,708.68
Nov-09	\$3,105,990.51	\$3,473,686.26	\$6,579,676.77
Dec-09	\$2,971,185.01	\$2,118,329.48	\$5,089,514.49
Jan-10	\$3,511,746.37	\$2,141,689.42	\$5,653,435.79
Feb-10	\$3,035,550.56	\$2,732,481.86	\$5,768,032.42
Mar-10	\$2,896,785.31	\$3,084,542.19	\$5,981,327.50
Apr-10	\$4,321,772.17	\$3,616,057.07	\$7,937,829.24
May-10	\$2,936,450.52	\$2,112,385.16	\$5,048,835.68
Jun-10	\$2,972,716.48	\$2,046,359.97	\$5,019,076.45
Jul-10	\$2,999,160.26	\$2,661,738.15	\$5,660,898.41



MEMORANDUM FOR: Mayor & Council  
 FROM: David Swindell, Chief Financial Officer  
 SUBJECT: July Payroll and Material Claims  
 DATE: August 5, 2010

1. Total payroll and material claims: **\$5,660,898.41**

Of which: payroll related: \$2,999,160.26 (808 employees (N/C); 484 Full-time (+4) & 17 Half-time (+1))  
 vendor claims: \$2,661,738.15 (119 Part time (-1) & 181 Seasonal PT (-5), 7 elected (+1))

2. Vendor claims \$10,000 or more:

Alliance Title & Escrow	105,150.73	Acquire 1142 N. Harrison (NSP); Infill 1525 S. 2nd (CDBG)
Alliance Title & Escrow	65,820.00	Acquire 1042 N. Lincoln & 304 N. 3rd (CDBG)
Alta Animal Hospital	10,040.66	Medical supplies and surgeries (Animal Control)
Bannock Co. Solid Waste	123,217.90	June Landfill charges (Sanitation)
Beeman & Associates, P.C.	10,480.14	SRBA & water rights legal services (Water)
Build, Inc.	46,962.54	South Valley water tank construction (Water Const Fund)
CED Inc.	10,230.32	Telemetry equipment (Water)
Cruz Brothers Construction	21,213.00	Concrete work, 535. S. Johnson (NSP Fund)
Davies Aqua-Chem	15,640.85	Pool chemicals (Recreation, RPAC and CRC)
Dykman Construction	13,567.50	Demo 535 S. Johnson (NSP Fund)
Fearless Farris Sinkers Station	47,505.75	Fuel (Fuel Fund, on behalf of all depts)
Greg Saint-Vincent	16,905.00	Rehab progress payments (NSP Fund)
Harris, Inc.	85,114.99	Warehouse parking lot (CDBG); Grizzly Exhibit (Zoo Edu Fd)
HDR Inc.	63,135.19	Eng svcs terminal (Airport Capital) & Cheyenne (Fed Aid)
Idaho Power Co.	171,196.25	Electric utility (all depts. & funds) Water largest @\$61,359.71
Idaho Transportation Dept	10,000.00	Advance match, Center St. underpass project (Fed Aid Fund)
Intermountain Electric	22,564.44	Most is new ceiling & lights in CRC (Recreation CRC)
Intermountain Gas Co.	17,317.32	Natural gas utility (all depts) RPAC largest @\$12,109
J.C. Berry & Sons	24,053.00	Fuel (Fuel Fund, on behalf of all depts)
Jack B. Parson Companies	120,417.36	Hot mix, mostly for McKinley, Cherokee (Street, some Water)
Library Consortium East Idaho	10,015.00	Membership, IT server (Library)
Malcome Pirnie Inc.	62,190.39	Financial planning services (split Sanitation, Water, WPC)
Micklesen Construction Inc.	137,964.27	Hot mix, Poplar, Park, Eastridge (Street, some Water)
Murray Smith & Associates	12,047.00	Eng svcs, facility plan & collection system (WPC)
Pocatello, City of	15,809.44	City utilities (all depts, parks garbage largest @\$3,449)
PNHS	12,538.39	Subgrant pass-thru; housing service program (CDBG)
Premier Vehicle Installation	10,551.03	Radar and computer installations (Police & Police Grant Fund)
Rehrig Pacific Company	21,850.56	486ea 96 gal carts (Sanitation)
Sponk Water Engineers	60,079.51	Water rights and planning engineering svcs (Water & WPC)
State Tax Commission	15,290.07	Sales tax remittance for July (Sales Tax Agency Fund)
Stock CMS	104,985.82	Construction Airport Terminal progress pmts (Airport Const Fd)
Thatcher Chemical Company	23,687.45	Chlorine and Sulfur Dioxide (Water, WPC)
Thomas Petroleum LLC	28,334.26	Fuel (Fuel Fd, on behalf of all depts.) + WPC
US Bank Corporate Trust	241,104.09	Debt Service, Idaho Bond Bank Loan (WPC Debt Svc Fund)
Wells Fargo Corporate Trust	187,556.26	Debt Service, Water Revenue Bond (Water Debt Svc Fund)
Wells Fargo Purchase Card	262,239.51	July p-card cycle (1,348 transactions, report on reverse)
White & Jankowski LLP	77,794.33	Water rights legal services May & June (Water, WPC)

**Large Vendor Subtotal \$2,284,570.32**

Explains 85.83% of all vendor claims

**Of note:** July was a normal 2-payroll month with continued peak in seasonal part-time employment. Vendor claims totaled just under \$2.5 million, which is fairly normal (very similar to July, 2009 for example). Vendor highlights include the Idaho Power electric bill @ \$171,196 (showing seasonal water pumping expense). Construction expenses including summer paving projects (Jack Parsons and Mickleson Construction) and continued work at the airport terminal (Stock CMS). July payments also included debt service for both WPC (US Bank Corporate Trust) and Water (Wells Fargo Corporate Trust). The Wells Fargo p-card program totaled \$262,239.51 in a somewhat longer than normal cycle @ 35 days with 1,348 transactions, detailed below.

## July Purchase Card Report

### 1. Cycle statistics:

<b>Purchase Card Activity Summary</b>					
<b>Cycle Date</b>	<b># Transactions</b>	<b>Amount</b>	<b>Avg Transaction Size</b>	<b># of Cardholders</b>	<b># of Cardholders with Transactions</b>
Jul-09	1151	\$222,626.22	\$193.42	204	144
Aug-09	1106	\$214,146.99	\$193.62	204	133
Sep-09	972	\$275,661.71	\$283.60	206	140
Oct-09	1326	\$411,724.67	\$310.50	203	153
Nov-09	1078	\$226,011.58	\$209.66	204	143
Dec-09	1073	\$293,907.39	\$273.91	204	139
Jan-10	785	\$172,001.43	\$219.11	204	129
Feb-10	917	\$216,970.76	\$236.61	203	143
Mar-10	916	\$230,244.78	\$251.36	207	123
Apr-10	1280	\$236,998.02	\$185.15	203	140
May-10	1206	\$245,366.06	\$203.45	205	155
Jun-10	1074	\$184,744.08	\$172.01	207	138
Jul-10	1348	\$262,239.51	\$194.54	208	144

Cycle dates went 06/19/2010 thru 07/23/2010 (35 days)

### 2. Transactions > \$10,000:

Juan Figueroa, Info Tech      \$17,928.96      CDW Govt      4 toughbook computers w/software for police

These purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Dawn Burget, Police	\$13,191.99	Police uniforms, vehicle services, firearm supplies, other police supplies
Darrel Clemens, WPC	\$20,129.88	Air compressor repairs, concrete repair, sulfur dioxide regulator
Juan Figueroa, Info Tech	\$28,557.23	Police toughbooks per above, 2 more toughbooks, other computer parts
Aaron Ozburn, Transit	\$10,625.12	Tires, lift repairs, fire extinguisher service, other bus repair parts
Delane Schumacher, Sanitation	\$27,094.03	Shop heater replacement; tires, engine oil, other heavy truck parts
Nephi Smith, Water	\$11,499.87	Transmission replacement, bits for reclaimer, other equipment parts

**3. Of Note:** Somewhat longer than normal cycle length at 35 days. Cycles are timed to coincide with Council dates.