

Payroll & Material Claims

Date	Payroll	Vendor	Total
Aug-09	\$3,197,480.24	\$2,577,443.63	\$5,774,923.87
Sep-09	\$3,142,642.48	\$2,755,652.01	\$5,898,294.49
Oct-09	\$4,611,311.60	\$3,245,397.08	\$7,856,708.68
Nov-09	\$3,105,990.51	\$3,473,686.26	\$6,579,676.77
Dec-09	\$2,971,185.01	\$2,118,329.48	\$5,089,514.49
Jan-10	\$3,511,746.37	\$2,141,689.42	\$5,653,435.79
Feb-10	\$3,035,550.56	\$2,732,481.86	\$5,768,032.42
Mar-10	\$2,896,785.31	\$3,084,542.19	\$5,981,327.50
Apr-10	\$4,321,772.17	\$3,616,057.07	\$7,937,829.24
May-10	\$2,936,450.52	\$2,112,385.16	\$5,048,835.68
Jun-10	\$2,972,716.48	\$2,046,359.97	\$5,019,076.45
Jul-10	\$2,999,160.26	\$2,661,738.15	\$5,660,898.41
Aug-10	\$3,120,052.44	\$1,875,000.53	\$4,995,052.97



MEMORANDUM FOR: Mayor & Council

FROM: David Swindell, Chief Financial Officer

SUBJECT: August Payroll and Material Claims

DATE: September 2, 2010

1. Total payroll and material claims: **\$4,995,052.97**

Of which: payroll related: \$3,120,052.44 (795 employees (-13); 484 Full-time (NC) & 17 Half-time (NC)
 vendor claims: \$1,875,000.53 (121 Part time (+2) & 166 Seasonal PT (-13), 7 elected (NC))

2. Vendor claims \$10,000 or more:

A Roof Above	13,170.00	Rehab 150 Toponce (CDBG Fund)
Asphalt Systems Inc.	42,465.00	18,625 gallons GSB for sealing (Street)
Bannock Co. Solid Waste	95,532.06	July Landfill charges (Sanitation)
Beeman & Associates, P.C.	19,314.55	SRBA & water rights legal services (Water)
Blue Cross of Idaho	70,342.74	Quarterly medical insurance settlement (Med Ins Fund)
Build, Inc.	22,990.00	South Valley water tank construction (Water Const Fund)
Compunet Inc	10,766.68	Replacement emergency power supply (Info Technology)
Davies Aqua-Chem	14,493.02	Pool chemicals (Recreation, RPAC and CRC)
Harris Inc.	49,485.67	Grizzly exhibit progress payment (Zoo Animal Edu Trust Fund)
Harris Inc.	44,714.35	Warehouse district parking lot (CDBG Fund)
HDR Inc.	39,605.05	Eng svcs terminal (Airport Capital) & Cheyenne (Fed Aid)
Idaho Asphalt Supply	124,474.35	273.57 tons CRS-2 oil for chip seal (Street)
Idaho Power Co.	183,899.46	Electric utility (all depts. & funds) Water largest @\$98,389
Idaho Traffic Safety Inc.	10,992.00	Enhanced taxiway centerline marking (Airport Const. Fund)
Intermountain Gas Co.	14,256.51	Natural gas utility (all depts) RPAC largest @\$10,807
J.C. Berry & Sons	33,415.50	Fuel (Fuel Fund, on behalf of all depts)
Jack B. Parson Companies	11,151.90	Cold mix, Alameda & Hawthorne project (Water)
Keller Associates	10,000.00	Eng svcs, airport development (Economic Development Dept)
L & A Concrete	20,685.00	Manhole, curb repairs after paving (Street); sewer vault (WPC)
Micklesen Construction Inc.	34,659.93	Hot mix, Jane Street & for patching (Street, some Water)
Murray Smith & Associates	12,070.59	Eng svcs, facility plan & collection system (WPC)
Saint-Vincent, Greg CK GRP-A	16,310.00	Rehab 606 S. Grant (NSP Fund)
Stock CMS	335,182.07	Construction Airport Terminal progress pmts (Airport Const Fd)
Thomas Petroleum LLC	56,849.11	Fuel (Fuel Fd, on behalf of all depts.) + WPC
Valmont Industries	20,843.00	Traffic signal materials Center & Hosp Way (Street Spec Proj)
Wells Fargo Purchase Card	229,373.15	August p-card cycle (1,097 transactions, report on reverse)
White & Jankowski LLP	16,011.88	Water rights legal services July (Water, WPC)
Large Vendor Subtotal	<u>\$1,553,053.57</u>	Explains 82.83% of all vendor claims

Of note: August was a normal 2-payroll month with high levels of seasonal part-time employment, although past last month's peak. Vendor claims totaled a modest \$1.875 million, the lowest total in last 13 months. Vendor highlights include the Idaho Asphalt Supply @ \$124,474 for chip sealing oil; Idaho Power electric bill @ \$183,899 (showing seasonal water pumping expense); and continued work at the airport terminal (Stock CMS, \$335,182). The Wells Fargo p-card program totaled \$229,373.15 in a normal cycle of 28 days with 1,097 transactions, detailed below.

August Purchase Card Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Aug-09	1106	\$214,146.99	\$193.62	204	133
Sep-09	972	\$275,661.71	\$283.60	206	140
Oct-09	1326	\$411,724.67	\$310.50	203	153
Nov-09	1078	\$226,011.58	\$209.66	204	143
Dec-09	1073	\$293,907.39	\$273.91	204	139
Jan-10	785	\$172,001.43	\$219.11	204	129
Feb-10	917	\$216,970.76	\$236.61	203	143
Mar-10	916	\$230,244.78	\$251.36	207	123
Apr-10	1280	\$236,998.02	\$185.15	203	140
May-10	1206	\$245,366.06	\$203.45	205	155
Jun-10	1074	\$184,744.08	\$172.01	207	138
Jul-10	1348	\$262,239.51	\$194.54	208	144
Aug-10	1097	\$229,373.15	\$209.09	209	148

Cycle dates went 07/24/2010 thru 08/20/2010 (28 days)

2. Transactions > \$10,000:

Data Solutions Juan Figueroa, IT \$20,515.76 20ea PCs with software, city-wide replacement

These purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Darrel Clemens, WPC	\$14,560.70	Generator repairs, pivot repairs, digester pumps, other repair supplies
Juan Figueroa, Info Tech	\$38,410.26	PCs per above, police and water toughbook PCs, other computer parts
Delane Schumacher, Sanitation	\$15,975.47	Grabber replacement, tires, engine oil, other heavy truck parts
Susan Vanderhorn, Library	\$12,406.61	Library books, rug cleaning, building inspection fee

3. Of Note: Normal cycle length at 28 days. Cycles are timed to coincide with Council dates.