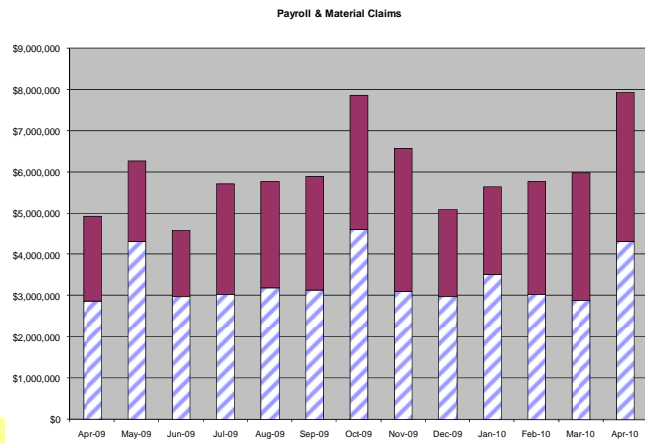


**Payroll & Material Claims**

Date	Payroll	Vendor	Total
Apr-09	\$2,879,914.35	\$2,043,955.96	\$4,923,870.31
May-09	\$4,329,030.84	\$1,944,624.86	\$6,273,655.70
Jun-09	\$2,980,506.13	\$1,616,455.52	\$4,596,961.65
Jul-09	\$3,037,127.39	\$2,681,493.59	\$5,718,620.98
Aug-09	\$3,197,480.24	\$2,577,443.63	\$5,774,923.87
Sep-09	\$3,142,642.48	\$2,755,652.01	\$5,898,294.49
Oct-09	\$4,611,311.60	\$3,245,397.08	\$7,856,708.68
Nov-09	\$3,105,990.51	\$3,473,686.26	\$6,579,676.77
Dec-09	\$2,971,185.01	\$2,118,329.48	\$5,089,514.49
Jan-10	\$3,511,746.37	\$2,141,689.42	\$5,653,435.79
Feb-10	\$3,035,550.56	\$2,732,481.86	\$5,768,032.42
Mar-10	\$2,896,785.31	\$3,084,542.19	\$5,981,327.50
Apr-10	\$4,321,772.17	\$3,616,057.07	\$7,937,829.24



MEMORANDUM FOR: Mayor & Council  
 FROM: David Swindell, Chief Financial Officer  
 SUBJECT: April Payroll and Material Claims  
 DATE: May 6, 2010

1. Total payroll and material claims: **\$7,937,829.24**

Of which: payroll related: \$4,321,772.17 (714 employees (+24); 481 Full-time (-5) & 17 Half-time (-1))  
 vendor claims: \$3,084,542.19 (127 Part time (-2) & 82 Seasonal PT (+32), 7 elected (NC))

2. Vendor claims \$10,000 or more:

A Roof Above	18,535.05	Rehab expenses for 154 Park (CDBG Fund)
Bannock Co. Solid Waste	96,996.55	March Landfill charges (Sanitation)
Bannock County Auditor	126,788.00	Annual support for 6th District Court per agreement (non-Dept)
Bear River Electric	13,943.61	Electric subpanel wiring city hall (Emerg repair Fund 016)
CalFirst National Bank	105,000.00	Down pmt, pumper/ladder truck (1 of 7) (Fire)
Consolidated Supply Co.	42,033.60	Valves, tees, fittings, and risers per water material bid (Water)
Control Micro Systems	15,597.00	Lift station upgrades (WPC)
Daimler Truck Finance Svcs	36,859.91	Unimog lease purchase 1 of 5 (Street)
Data Solutions	12,500.00	FFC Freq & engineering data links (Fire & Ambulance split)
Deaton & Co.	20,285.00	Audit services (Finance)
District #6 Officials	22,140.00	Softball league umpire contract FY10 (Recreation Team Sports)
Div of Environmental Quality	219,214.72	Debt Svc, WWTP (WPC Debt Svc Fund)
EH Wachs Company	48,025.00	Valve truck equipment (Water)
Ennis Paint Company	32,565.00	Traffic paint (state contract pricing) (Traffic)
HDR Inc.	45,855.51	Eng svcs terminal (Airport Capital) & Cheyenne (Fed Aid)
Hirning Pontiac GMC	19,402.00	GMC Canyon pickup (Utility Billing)
Hydro Specialties Company	16,128.00	252 ea Itron ERTs for water meter radio read (Water)
Idaho Department of Labor	55,687.52	Unemployment 1st Qtr (all funds, parks largest @28,033)
Idaho Power Co.	147,062.89	Electric utility (all depts. & funds) Water largest @\$38,065
Idaho Water Company	134,556.47	Water rights acquisition commission (Water Const Fund)
Insituform Technologies	55,997.97	Final pmt, Cured-in-place-pipe project (WPC)
Intermountain Coach, Inc.	198,137.00	Chev Arboc bus (DR) & Goshen Pacer bus (Rural) (Transit)
Intermountain Gas Co.	25,305.28	Natural gas utility (all depts) WWTP largest @\$4,537
J.C. Berry & Sons	78,858.94	Fuel (Fuel Fund, on behalf of all depts)
Keller Associates	10,379.90	Eng svcs, south valley water tank (Water Construction Fund)
Lowe's HWI, Inc.	15,340.50	441 bags QPR for patching (Street)
Murray Smith & Associates	35,331.97	Eng svcs, facility plan & collection system (WPC)
Premier Vehicle Installation Inc	38,876.27	De-install & install radios, radars computers (Police)
Saint-Vincent, Greg	12,995.00	752 Birch rehab progress payment (NSP Fund)
Steel Systems Inc.	26,105.60	Storage shelter, large truck storage (WPC)
Stock CMS	263,100.37	Construction Airport Terminal progress pmts (Airport Const Fd)
Thomas Petroleum LLC	16,569.06	Fuel (Fuel Fd, on behalf of all depts.) + WPC
Wells Fargo Corporate Trust	219,607.50	Debt svc, RPAC pool bond (Debt Svc Fund) last pmt 2013
Wells Fargo Corporate Trust	502,397.46	Debt svc, City Hall & Library (Debt Svc Fund) last pmt 2011
Wells Fargo Equipment Finance	40,970.35	Elgin Street Sweeper final pmt (5 of 5) (Street)
Wells Fargo Equipment Finance	120,000.00	Balloon final pmt, Cat motor grader (Water)
Wells Fargo Purchase Card	236,998.02	April p-card cycle (1,280 transactions, report on reverse)
Western States Equipment	50,244.37	Most is long-bed trailer (split water/street); other misc repair parts
White & Jankowski	11,324.10	Water rights litigation services (Water, WPC)
<b>Large Vendor Subtotal</b>	<b>\$ 3,169,180.44</b>	Explains 87.64% of all vendor claims

**Of note:** April was a 3-payroll month; happens twice a year with a bi-weekly payroll with the next one being in October; full-time employment is down -5; some growth in seasonable part-time employment. Vendor claims totaled just over \$3M, which is fairly high. Six figure claims included annual court support, down payment on the fire truck, debt service (pool, city hall, library & WPC), bus purchases, road grader purchase, water rights commission and continued progress at the airport terminal.

The Wells Fargo p-card program totaled \$236,998.02 in a somewhat longer cycle @ 34 days with 1,280 transactions, detailed below:

## April Purchase Card Report

### 1. Cycle statistics:

### Purchase Card Activity Summary

Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Apr-09	1255	\$279,785.03	\$222.94	204	141
May-09	1216	\$210,090.45	\$172.77	206	151
Jun-09	1072	\$224,525.73	\$209.45	206	138
Jul-09	1151	\$222,626.22	\$193.42	204	144
Aug-09	1106	\$214,146.99	\$193.62	204	133
Sep-09	972	\$275,661.71	\$283.60	206	140
Oct-09	1326	\$411,724.67	\$310.50	203	153
Nov-09	1078	\$226,011.58	\$209.66	204	143
Dec-09	1073	\$293,907.39	\$273.91	204	139
Jan-10	785	\$172,001.43	\$219.11	204	129
Feb-10	917	\$216,970.76	\$236.61	203	143
Mar-10	916	\$230,244.78	\$251.36	207	123
Apr-10	1280	\$236,998.02	\$185.15	203	140

Cycle dates went 03/20/2010 thru 04/23/2010 (34 days)

### 2. Transactions > \$10,000: none this cycle

These purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Dawn Burget, Police	\$20,217.39	Evidence safe, flash-bang ordinance, vehicle services, uniforms
Darrel Clemens, WPC	\$21,758.74	Replacement blower, oil & filters for stock, pump repairs, vehicle repairs
Candice Hurt, WPC	\$11,581.87	Lab analysis services; pre-treatment software upgrade, various lab supplies
Delane Schumacher, Sanitation	\$12,130.00	Oil & filters for stock, rebuild pressure washer, various truck parts
Susan Van Der Horn	\$12,789.34	Library books and materials for collection; some office supplies and maint.

### 3. Of Note: Somewhat lengthy cycle length at 34 days. Cycles are timed to coincide with Council dates.