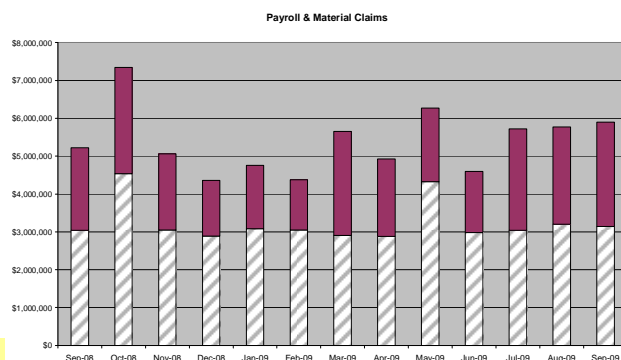


**Payroll & Material Claims**

Date	Payroll	Vendor	Total
Sep-08	\$3,041,960.15	\$2,179,500.52	\$5,221,460.67
Oct-08	\$4,538,460.54	\$2,803,061.44	\$7,341,521.98
Nov-08	\$3,049,841.65	\$2,014,026.22	\$5,063,867.87
Dec-08	\$2,891,302.85	\$1,469,652.97	\$4,360,955.82
Jan-09	\$3,082,576.70	\$1,676,888.00	\$4,759,464.70
Feb-09	\$3,052,117.31	\$1,321,441.78	\$4,373,559.09
Mar-09	\$2,908,436.83	\$2,743,951.34	\$5,652,388.17
Apr-09	\$2,879,914.35	\$2,043,955.96	\$4,923,870.31
May-09	\$4,329,030.84	\$1,944,624.86	\$6,273,655.70
Jun-09	\$2,980,506.13	\$1,616,455.52	\$4,596,961.65
Jul-09	\$3,037,127.39	\$2,681,493.59	\$5,718,620.98
Aug-09	\$3,197,480.24	\$2,577,443.63	\$5,774,923.87
Sep-09	\$3,142,642.48	\$2,755,652.01	\$5,898,294.49



MEMORANDUM FOR: Mayor & Council  
 FROM: David Swindell, Chief Financial Officer  
 SUBJECT: September Payroll and Material Claims  
 DATE: October 1, 2009

1. Total payroll and material claims: **\$5,898,294.49**

Of which: payroll related: \$3,142,642.48 (733 employees (-59); 486 Full-time (-1) & 18 Half-time (NC))  
 vendor claims: \$2,755,652.01 (129 Part time (+12) & 93 Seasonal PT (-70), 7 elected (NC))

2. Vendor claims \$10,000 or more:

Bannock Co. Solid Waste	106,870.52	August Landfill charges (Sanitation)
Barbre Builders	10,881.24	Rehab 237 Warren (NSP Fund 080)
Beeman & Associates	20,019.00	Water rights litigation services (Water)
Bodiford Construction	139,532.47	Whitman & W. Clark water line project (Water construction fund)
Bowen Petroleum Inc.	31,716.16	Fuel (Fuel Fd, on behalf of all depts.) + WPC
Build, Inc.	119,842.74	Progress pmt, South Valley water tank (Water Const Fund)
Clark Radio Electronics	20,971.00	Radio recording system (Fire, split with Bannock County 911)
Davies Aqua-Chem Supply	11,439.53	Most is bulk chlorine for pool (RPAC)
DEQ revolving loan fund	411,229.97	WWTP debt service loan 1899-01 (WPC Debt Svc Fund)
Dyke's Electric, Inc.	29,445.75	New motor, Spaulding booster station & well 39 (Water)
Fearless Farris Stinker Station	64,738.23	Fuel (Fuel Fd, on behalf of all depts.)
GBA Master Series, Inc.	14,900.00	GIS software maintenance (Water and WPC)
HDR Inc.	41,706.98	Eng services, terminal project (Airport)
Hydro Specialties Company	10,106.00	Water meter radio read kits (Water)
Idaho Power Co.	189,651.19	Electric utility (all depts. & funds) Water largest @\$105,301.76
Intermountain Gas Co.	17,286.72	Natural gas utility (all depts) RPAC largest @\$7,125.91)
Jack B Parson Companies	115,524.75	Hot mix, Apache, Randolph, Cedar Lk, Poc Crk (Street & Water)
Lake City International	66,740.00	Asphalt paving body per bid (Water)
Leonard Petroleum Equipment	12,477.86	Replace 12,000 gal tank (Fuel Fund)
M W H Americas Inc.	12,614.10	Water supply planning services phase 2 (Water)
Mickelsen Construction Inc.	17,692.80	Hot mix, Garfield, Lewis (Street)
Monroe Fence Co.	28,482.00	Pocatello Creek landfill fencing (Sanitation)
Musco Finance LLC	43,172.59	Payoff Recreation softball lights (Recreation, Outdoor)
Pocatello, City of	12,522.71	City utilities (all departments, parks garbage largest@\$2,982.34)
Pocatello, City of	174,000.00	Purchase sewer credit; GW Malting Hoku access (Fund 71)
Pocatello Develop Authority	172,490.81	Refund of South Valley Connector reimbursement (Fed Aid Fund)
Rehrig Pacific Company	21,998.80	Recycle carts (Sanitation)
Rhino Linings of Pocatello	28,500.00	Resurface shop floor (Sanitation)
RIA Corporation	18,793.00	Digital switcher and character generator (Video Services)
Solid Rock Construction	11,897.92	Rehab 149 Rosewood (NSP Fund 080)
Steam Store, Rocky Mountain	17,263.30	Steam pressure washer (Sanitation)
Stock CMS	99,186.91	Progress payment airport terminal project (Airport capital fund)
Timberstone Landscaping	52,039.00	Riverside front nine tee box rebuild (Recreation, Golf Capital)
Twin "D" Inc.	19,537.50	Flush, clean, video inspect 42" sewer line (WPC)
Utility Trailer Sales of Boise Co	25,840.00	Plumbing van body & valve truck crane (Water) void & reissue
White & Jankowski	14,525.41	Water rights litigation services (mostly Water)
Williams Engineering Inc.	31,272.91	Levee analysis (Engineering)
Wilson Roofing	12,000.00	Roof repairs, animal shelter (Emerg Repair), shop (Sanitation)
Wells Fargo Purchase Card	275,661.71	September purchase card (report on reverse, 972 transactions)
<b>Large Vendor Subtotal</b>	<b>\$ 2,524,571.58</b>	Explains 91.61% of all vendor claims

**Of note:** September was a normal 2-payroll month. Seasonal part-time employment dropped as the summer season ended. Vendor claims ran high as they did last month and as they did in September, 2008. The total reflects continuing end of season construction (airport terminal, south valley water tank, paving projects). The payment of \$174,000 to Pocatello, City of for the Great Western Malting RoW vicinity Hoku is not a new expenditure; it was approved and issued a year ago. However, the final transaction was delayed almost a year and GW wanted it in the form of a sewer credit instead of cash. So this transaction reflects a void of the original check and a re-issue with a new payee. The Pocatello Development Authority payment is a refund of \$172,490.81. We had asked PDA to reimburse the city for a progress payment on the South Valley Connector engineering design. But then the state transportation department reimbursed that same cost because they changed their mind and decided it was applicable to a no-match federal appropriation. This transaction refunds the PDA payment. Other large claims are highlighted. The Wells Fargo p-card program totaled \$275, 661.71, with 972 transactions, detailed below. "All check" register is available for review.

## September Purchase Card Report

### 1. Cycle statistics:

### Purchase Card Activity Summary

Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Sep-08	1014	\$244,584.95	\$241.21	200	136
Oct-08	1184	\$303,844.50	\$256.63	198	159
Nov-08	1068	\$253,062.36	\$236.95	203	133
Dec-08	960	\$235,483.24	\$245.30	204	129
Jan-09	989	\$219,022.17	\$221.46	207	138
Feb-09	1011	\$220,272.00	\$217.88	207	132
Mar-09	922	\$202,753.62	\$219.91	205	132
Apr-09	1255	\$279,785.03	\$222.94	204	141
May-09	1216	\$210,090.45	\$172.77	206	151
Jun-09	1072	\$224,525.73	\$209.45	206	138
Jul-09	1151	\$222,626.22	\$193.42	204	144
Aug-09	1106	\$214,146.99	\$193.62	204	133
Sep-09	972	\$275,661.71	\$283.60	206	140

Cycle dates went 08/22/2009 thru 09/18/2009 (28 days)

### 2. Transactions > \$10,000:

Ron Binggeli, Transit	\$14,584.88	D&S Diesel	Bus 934 engine parts & labor
Dawn Burget, Police	\$11,089.67	Salt Lake Wholesale Sport	Training ammunition
Terry Felsman, Police	\$11,755.00	DTC Communications	Hidden wire radio device
Juan Figueroa, Info Tech	\$14,136.60	Data Solutions	15 PC units with software

These purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Randy Allen, Sanitation	\$12,728.86	Mostly tires for sanitation trucks
Ron Binggeli, Transit	\$14,667.18	Most is bus repair per above
Dawn Burget, Police	\$23,972.08	Police uniforms, vehicle repairs & ammo per above
Darrel Clemens, WPC	\$27,159.28	Valves, pumps, cable dredge, strainers, generator oil @ WWTP
Terry Felsman, Police	\$13,062.41	Database software for domestic violence + hidden wire per above
Juan Figueroa, Info Tech	\$16,150.81	Various computer repair parts + 15 PCs per above
Candice Hurt, WPC	\$13,270.43	Lab tests on biosolid soil samples; lab supplies
Aaron Ozburn, Transit	\$10,259.38	Tires, #930 window, various heavy bus repair parts
D. Schumacher, Sanitation	\$12,288.63	Cart washing system, hydraulic hose, other heavy truck repairs

**3. Of Note:** Typical cycle length at 28 days. Cycles are timed to coincide with Council meeting dates.