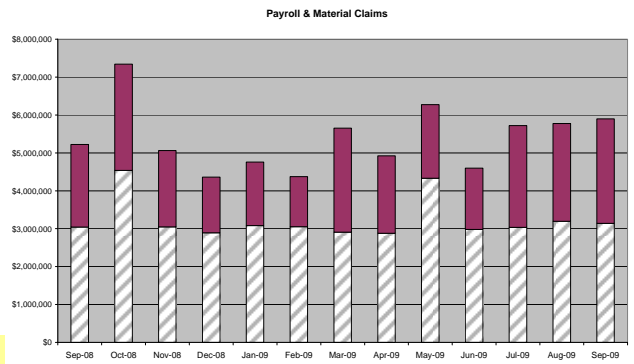


Payroll & Material Claims

Date	Payroll	Vendor	Total
Oct-08	\$4,538,460.54	\$2,803,061.44	\$7,341,521.98
Nov-08	\$3,049,841.65	\$2,014,026.22	\$5,063,867.87
Dec-08	\$2,891,302.85	\$1,469,652.97	\$4,360,955.82
Jan-09	\$3,082,576.70	\$1,676,888.00	\$4,759,464.70
Feb-09	\$3,052,117.31	\$1,321,441.78	\$4,373,559.09
Mar-09	\$2,908,436.83	\$2,743,951.34	\$5,652,388.17
Apr-09	\$2,879,914.35	\$2,043,955.96	\$4,923,870.31
May-09	\$4,329,030.84	\$1,944,624.86	\$6,273,655.70
Jun-09	\$2,980,506.13	\$1,616,455.52	\$4,596,961.65
Jul-09	\$3,037,127.39	\$2,681,493.59	\$5,718,620.98
Aug-09	\$3,197,480.24	\$2,577,443.63	\$5,774,923.87
Sep-09	\$3,142,642.48	\$2,755,652.01	\$5,898,294.49
Oct-09	\$4,611,311.60	\$3,245,397.08	\$7,856,708.68



MEMORANDUM FOR: Mayor & Council
 FROM: David Swindell, Chief Financial Officer
 SUBJECT: October Payroll and Material Claims
 DATE: November 5, 2009

1. Total payroll and material claims: **\$7,856,708.68**

Of which: payroll related: \$4,611,311.60 (718 employees (-15); 489 Full-time (+3) & 18 Half-time (NC))
 vendor claims: \$3,245,397.08 (129 Part time (NC) & 75 Seasonal PT (-18), 7 elected (NC))

2. Vendor claims \$10,000 or more:

Alliance Title & Escrow	94,393.83	3 property purchases (CDBG and Foreclosure Funds)
Association of Idaho Cities	21,960.00	FY10 annual dues (Non-Dept)
Bannock Co. Solid Waste	104,142.66	September Landfill charges (Sanitation)
Beeman & Associates	12,043.75	Water rights litigation services (Water)
Blue Cross of Idaho	21,743.48	4th quarter medical insurance (Med Insurance Fund)
Bodiford Construction	45,837.06	W. Clark line (Water const fd); Cottonwood lift station (WPC)
Bowen Petroleum Inc.	36,705.70	Fuel (Fuel Fd, on behalf of all depts.) + WPC
Build, Inc.	355,330.78	Progress pmt, South Valley water tank (Water Const Fund)
CED Inc.	10,810.13	Most is SCADA system software (Water)
Clark Radio Electronics	20,000.00	Radio recording system (Fire, split with Bannock County 911)
Cole Chevrolet Geo Inc.	17,057.00	Used 2009 Chevrolet Impala (Police Grant Fund)
CTA Group	30,832.59	Architect svcs, grizzly exhibit (Zoo Animal Edu Fund 957)
Davies Aqua-Chem Supply	14,876.32	Most is required pool drain covers (RPAC)
Family Services Alliance	10,000.00	FSA services FY10 contribution per budget (non-Dept)
Fearless Farris Stinker Station	41,782.76	Fuel (Fuel Fd, on behalf of all depts.)
Great Western Malting Inc.	50,000.00	First half of \$100K contribution to aspirator project (WPC)
Greater Poc. Senior Center	12,000.00	FY10 contribution per budget (Non-Dept)
HDR Inc.	187,770.13	Eng svcs, South Connector (Fed Aid); terminal project (Airport)
Hirning Pontiac GMS	34,058.00	2ea Used 2009 Chevrolet Impala (Police Grant Fund)
ICRMP	302,988.00	Semi-annual liability insurance premium (Liability Fund)
Idaho Dept of Labor	14,246.21	Unemployment insurance, July-Sep qtr (various, WPC largest)
Idaho Power Co.	146,353.70	Electric utility (all depts. & funds) Water largest @\$94,549.64
Intermountain Gas Co.	10,233.88	Natural gas utility (all depts) CRC largest @\$2,838.23
Jack B Parson Companies	113,907.00	Hot mix, Mohawk, Hayes trail, Trlhawk, Apache (Street & Water)
M W H Americas Inc.	29,006.66	Water supply planning services phase 2 (Water)
Mickelsen Construction Inc.	59,209.80	Hot mix, Aspen, Sacajewa trail, Hos Way/Terry (Street)
Mountain West Bank	32,799.71	Pmt 2 of 5, 10 whl dump truck (Street)
Mountain West Truck Center	46,858.48	2009 GMC 550 4x4 2.5 ton truck (Water)
P&R Auto Sales	19,050.00	Used 2006 Ford F460 chipper truck (Parks)
Pocatello, City of	13,036.91	City utilities (all departments, parks garbage largest@\$3,308.09)
Pocatello Neighborhood Housing	10,102.78	Infill housing services (CDBG pass-thru)
Schiess, David R. & Assoc	11,184.00	South Park drainage study (Street)
Schmidt North America	12,900.00	Snowplow attachment Unimog truck (Street)
Solid Rock Construction	19,699.21	Rehab 149 Rosewood (Foreclosure Stablization Fund)
Stock CMS	140,002.85	Progress payment airport terminal project (Airport capital fund)
Thatcher Chemical Company	28,637.61	Chlorine and SO2 restock (WPC)
White & Jankowski	14,814.52	Water rights litigation services (mostly Water)
Wells Fargo Corporate Trust	219,214.72	Water Bond payment (Water Debt Service Fund)
Wells Fargo Purchase Card	411,724.67	October purchase card (report on reverse, 1326 transactions)
Large Vendor Subtotal	<u>\$ 2,777,314.90</u>	Explains 86.6% of all vendor claims

Of note: October was a 3-payroll month, one of two during the year (next will be April). Seasonal part-time employment dropped as the summer season ended. Vendor claims ran high as they did last month and as they did in October, 2008. The total reflects continuing end of season construction (airport terminal, south valley water tank, paving projects), as well as a number of grant-supported expenditures. The Wells Fargo p-card program totaled \$411,724.67 (a record) with 1,326 transactions, detailed below. That total also included a number of grant-related expenditures as noted in the detail.

October Purchase Card Report

1. Cycle statistics:

Purchase Card Activity Summary

Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Oct-08	1184	\$303,844.50	\$256.63	198	159
Nov-08	1068	\$253,062.36	\$236.95	203	133
Dec-08	960	\$235,483.24	\$245.30	204	129
Jan-09	989	\$219,022.17	\$221.46	207	138
Feb-09	1011	\$220,272.00	\$217.88	207	132
Mar-09	922	\$202,753.62	\$219.91	205	132
Apr-09	1255	\$279,785.03	\$222.94	204	141
May-09	1216	\$210,090.45	\$172.77	206	151
Jun-09	1072	\$224,525.73	\$209.45	206	138
Jul-09	1151	\$222,626.22	\$193.42	204	144
Aug-09	1106	\$214,146.99	\$193.62	204	133
Sep-09	972	\$275,661.71	\$283.60	206	140
Oct-09	1326	\$411,724.67	\$310.50	203	153

Cycle dates went 09/19/2009 thru 10/23/2009 (35 days)

2. Transactions > \$10,000:

Juan Figueroa, Info Tech \$41,624.00 CDW Govt 242 LCD monitors, fed energy grant

These purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Levi Adams, WPC	\$19,132.02	SO2 leak detector, golf cart, repairs to #113, various maint supplies
Randy Allen, Sanitation	\$21,109.14	Mostly tires for sanitation trucks, replacement copier
Jon Beitz, Water	\$19,987.96	¾ inch water meters for stock, Tees, reducers and line fittings
Lance Clark, Recreation	\$10,160.98	Disc golf baskets for sister cities park, fun run shirts & supplies
Darrel Clemens, WPC	\$39,962.68	3 pump rebuilds, seals for pumps, plasma cutter, other repair supplies
Figueroa, Info Tech	\$55,038.35	\$41K = LCD monitors per above; 7 PCs, other repair parts
Candice Hurt, WPC	\$13,696.87	Lab tests on pretreatment samples, lab supplies
Aaron Ozburn, Transit	\$16,765.67	Tires, transmission fluid, various heavy bus repair parts
Susan Van Der Horn	\$14,869.55	Library books and subscriptions

3. Of Note: Long cycle length at 35 days vs. normal 28 or so. Cycles are timed to coincide with Council dates.