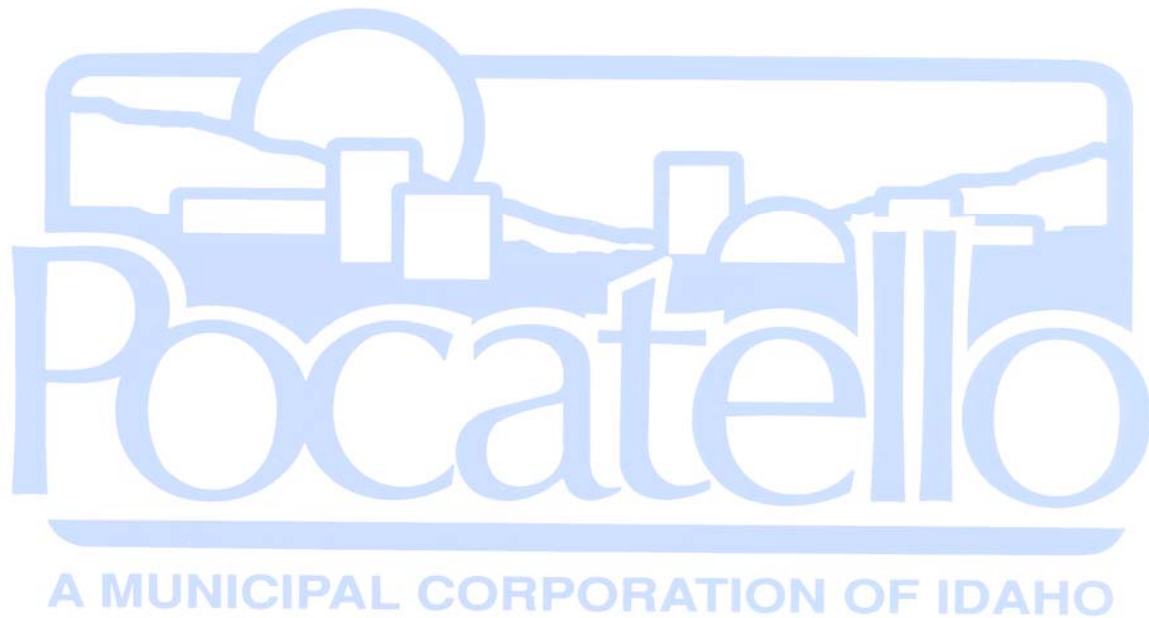


**CITY OF POCATELLO
PARKS & RECREATION DEPARTMENT**

**TEE CONSTRUCTION/RENOVATION
HIGHLAND GOLF COURSE
BACK NINE**

REQUEST FOR QUOTES



JULY 16, 2010

**Request for Quotes
Tee Construction/Renovation – Highland Golf Course**

1.0 Introduction.

The City of Pocatello Parks & Recreation Department, in cooperation with FORE Golf, Inc. is requesting quotes for construction and renovation of the tee complexes on the back nine holes at the Highland golf course in Pocatello. The purpose of this project is to add a number of forward and renovation of existing tees as recommended in the Golf Course Master Plan, completed in 2008 by Gill Design.

2.0 Quotation Information

2.1. Submittal of Quote

All quotes must be received no later than 5:00 p.m. Wednesday, August 11, 2010. All quotes received after that time and date will not be considered.

Contractors are required to submit two (2) copies of the attached Request for Quotes in an envelope labeled “Tee Construction/Renovation”. Quotes must be mailed or delivered to:

City of Pocatello	
Parks & Recreation Department	
P.O. Box 4169	144 Wilson Ave.
Pocatello, ID 83201-4169	Pocatello, ID

Questions relating to the submittal requirements in this Request For Quotes are to be directed to: Jerry Sepich, Parks & Recreation Director, (208) 234-6236.

2.2 Quote Format

- I. Cover Letter. Signed and dated by the person or authorized representative of the company submitting the quote.
- II. Basic Qualifications. Provide basic data regarding the company’s expertise, experience, and ability regarding golf course tee construction and/or renovation. Also include a the company’s resources, equipment, key personnel that would work on this project; ability to meet the project’s projected time-line.
- III. Past Performance. Provide a list of golf course work done in the last Two (2) years, particularly those that involved tee construction. References should include:
 - Name of client and Contact person
 - Telephone number
 - Year work completed
 - Scope of work
 - Cost of work

- IV. Project Approach. Provide a brief narrative which included a systematic and methodical description of how the scope of work will be accomplished, suitable for inclusion into a final contractual agreement. This narrative should demonstrate the company's unique capabilities, innovative approaches and ability to complete the project in a timely manner.
- V. Cost. Provide a cost breakdown for the tee construction/renovation work for each of the specified holes on the attached form. (Attachment 1).

3.0 Selection.

A selection committee consisting of City staff; Fore Golf, Inc and Golf Advisory Board members will selected the company to complete the work. The selection will be made based on factors including, but not limited to experience, understanding of the scope of work, ability to complete the project in a timely manner and cost. The City of Pocatello reserves the right to reject any and all quotes, to waive any informality in the quotes, to accept in whole or part any quote as may be deemed in the best interest of the City.

4.0 Scope of Services.

The scope of services for this project will involve the construction of additional tees and the renovation of existing tees at Highland Golf Course. A complete hole by hole description of the specific tees is provided in Attachment 2 of this document.

4.1 General conditions

- 1. Final design, orientation, alignment, grade and location of tees will be determined in the field by City staff, Fore Golf staff and the contractor.
- 2. Side slopes on all tees will be 3:1 (18%) or less when completed. New tees will need to be slightly elevated (minimum of 16 inches) and/or contoured to existing topography.
- 3. All fill dirt and top soil used in construction of new tees must be clean – free of rocks and debris.
- 4. A minimum of 4” of root zone material will be used on all new and renovated tees. Root zone mix, as expressed in ratios of sand to organic matter to soil, will be 2:1:2 and blended prior to application.
- 5. Final grading will provide surface drainage slope of at least 0.5%. The order of preference for direction of this drainage is front to back, right to left, left to right, back to front; final determination of surface drainage will be determined in the field based on which direction is most efficient.
- 6. All new/renovated tees will be matt dragged as the final step.

4.2 Tee Construction

- 1. Contractor will be responsible to remove sod in new tee areas; to provide all fill and root zone material needed construction of new tees.
- 2. Contractor will be responsible to ensure the protection of turf, cart paths, trees outside of the new tee construction area. Prior to

construction the contractor and Fore Golf staff will identify the construction area.

3. Contractor will be responsible for all final grading – laser grading only – to ensure required surface drainage.
4. **Sodding and/or seeding of new tees will be provided by others.**
5. **Location of heads and any necessary irrigation work will be the responsibility of FORE Golf staff.**

4.3 Tee Renovation

1. Contractor will be responsible for stripping existing sod from tees. Sod will be removed off site by the contractor..
2. Contractor will be responsible to ensure protection of turf, cart paths, trees adjacent to the renovated tee. Prior to construction, the contractor and Fore Golf staff will identify the limits of the construction area.
3. Contractor will be responsible to remove excess soil or provide fill material as needed. Contractor will be responsible to provide and blend 4” root zone material.
4. Contractor will be responsible for all final grading – laser grading required.
5. **Sodding and seeding of renovated tees will be provided by others.**
6. **Location of heads and any necessary irrigation work will be the responsibility of FORE Golf staff.**

- 4.4 Other. Any questions or request for additional information regarding the scope of work should be directed to Bryan Sprague, Golf Course Superintendent at (208) 317-5785. **It is further recommended that perspective contractors contact Mr. Sprague to make arrangements for a site visit prior to submitting a quote.**

5.0 Fee Schedule.

The fee schedule for this project will allow for a monthly schedule payment based on the amount of the project completed at the time the payment is requested. Fifteen percent (15%) will be held as final payment upon final approval and acceptance of the work by the City of Pocatello.

6.0 Time Schedule

The following is the proposed time schedule for completion of the project:

1. Send our Request for Quotes by July 23, 2010.
2. **Receive quotes by August 11, 2010. No exceptions.**
3. Award contract and Notice to Proceed by August 16, 2010.
4. Construction begins as soon as possible but no later than August 23, 2010
5. Construction substantially completed by September 15, 2010

ATTACHMENT 1

TEE CONSTRUCTION/RENOVATION – HIGHLAND GOLF COURSE

PROPOSED COSTS

Hole 10:	\$ _____
Hole 11:	\$ _____
Hole 12:	\$ _____
Hole 13:	\$ _____
Hole 14:	\$ _____
Hole 15:	\$ _____
Hole 16:	\$ _____
Hole 17:	\$ _____
Hole 18:	\$ _____
TOTAL	\$ _____
DEDUCT (City provides necessary soil only)	\$ _____

Submitted by: _____

Date: _____

ATTACHMENT 2

TEE CONSTRUCTION/RENOVATION – HIGHLAND GOLF COURSE

WORK DETAIL

All Tee Renovation and Tee Construction to be done according to specification on page 3 & 4 – Section 4.0 -Scope of Work.

HOLE 10:

- Level existing back/middle tee complex (approximately 3060 sq. ft.); shorten tee slightly in front to help with drainage.
- Add 1000 sq. ft. forward tee.

HOLE 11:

- Level and extend an additional twelve (12) yards the existing back/middle tee complex (current size approximately 2,800 sq. ft.); proposed new tee to be tiered with slight separation between back and middle tees.
- Eliminate existing “gold” tee and use material for construction of additional yardage above. .
- Add 1000 sq. ft. forward tee.

HOLE 12:

- Level existing back/middle tee complex (approximately 3,136 sq. ft.).
- Add 1000 sq. ft. forward tee.

HOLE 13:

- Level existing back/middle tee complex (approximately 4,756 sq.ft.)
- Add 2,500 sq. ft. forward tee

HOLE 14:

- Level existing back/middle tee complex (approximately 2,604 sq. ft)
- Eliminate existing (right side) back & middle tee; material to be used for construction of forward tee
- Add 1000 sq. ft. forward tee

HOLE 15:

- Level existing back/middle tee complex (approximately 2,091 sq. ft.); extend existing tee 15 yards.
- Add 1000 sq. ft. forward tee.

HOLE 16:

- Relocate existing rock wall on lower level; rocks to be place along the edge of pond.
- Level and build up (based on available material) the existing middle/forward tee area.
- Level existing back tee (approximately 3,358 sq. ft.)
- Level and increase size slightly the existing forward tee.
- Eliminate the mound behind the green; create a couple of smaller berms; use excess material for tee construction/renovation.

HOLE 17:

- Level existing and extend 10 yards existing back/middle tee complex tee (approximately 2,640 sq. ft).
- Eliminate unusable tee area on the left side of existing back/middle tee complex; excess material to be used for tee renovation on existing tee complex and or construction of forward tee.
- Reduce front height, level existing “gold” tee.
- Add 1000 sq. ft. forward tee.

HOLE 18:

- Add 1000 sq. ft. forward tee.

Estimated quantities necessary for the project:

Top soil: 500 yards (150 yards available on the course, additional 350 yards imported). *Proposed deduct in quote would be based on the City providing the additional 350 yards.*

Sand: 180 yards (by contractor)

Compost (organic material): 90 yards (by contractor)

Note: Contractor is responsible to verify the required quantities. Above are only estimates by owner.