

CITY OF POCA TELLO, IDAHO  
CITY COUNCIL AGENDA  
CLARIFICATION MEETING AND  
REGULAR CITY COUNCIL MEETING  
OCTOBER 1, 2009

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CLARIFICATION MEETING                    The City Council Agenda Clarification Meeting was called to order at 5:30 PM by Mayor Roger Chase. Council members present were Roger Bray, Gary Moore, Robert Richway, and Brian Underwood. Council member Ron Frasure arrived at 5:36 PM. Council member Eva Johnson Nye was excused. No motions, resolutions, orders, or ordinances were proposed. No vote was taken.

REGULAR CITY COUNCIL MEETING

AGENDA ITEM NO.            1:    The Regular City Council meeting was called to order at 6:00 PM by Mayor Roger Chase. ROLL CALL AND PLEDGE OF ALLEGIANCE                    Council members present were Roger Bray, Ron Frasure, Gary Moore, Robert Richway, and Brian Underwood. Council member Eva Johnson Nye was excused.

Mayor Chase led the audience in the pledge of allegiance.

AGENDA ITEM NO.            2:    The invocation was given by Pastor Rod Enos, INVOCATION                    River of Life Church.

AGENDA ITEM NO.            3:    Council was asked to consider the following CONSENT AGENDA                    business items:

-MINUTES                    (a)    Waive the oral reading of the minutes and approve the minutes from the Agenda Clarification and Regular Council meeting of September 3, 2009, and the Study Session of September 10, 2009.

-PAYROLL AND MATERIAL CLAIMS            (b)    Payroll and Material Claims for the month of September in the amount of \$5,898,294.49.

-FAIR HOUSING COMMITTEE REAPPOINTMENT            (c)    Confirm the Mayor's appointment of Tracy Martin to continue her service as a member of the Fair Housing committee. Ms. Martin's term will begin October 1, 2009, and will expire October 1, 2012.

-GOLF ADVISORY COMMITTEE REAPPOINTMENTS            (d)    Confirm the Mayor's reappointments of Stephen Anderson and Arlie Bybee to continue their service as members of the Golf Advisory Committee. Both terms will begin October 5, 2009, and will expire October 5, 2012.

-POCA TELLO ARTS COUNCIL APPOINTMENT            (e)    Confirm the Mayor's appointment of Maura McConahay to serve as a member of the

Pocatello Arts Council, replacing Bethany Schultz Hurst whose term expired. Ms. McConahay's term will begin October 1, 2009, and will expire October 1, 2012.

-POCATELLO YOUTH FORUM APPOINTMENT (f) Confirm the Mayor's appointment of Nicole Link to serve as a member of the Pocatello Youth Forum. Ms. Link's term will begin October 1, 2009, and will expire in June of the year she graduates from high school.

-SISTER CITIES COMMITTEE REAPPOINTMENT (g) Confirm the Mayors reappointments of Bradley Hall and Joan Sayer to continue their service as members of the Japanese Sister Cities Subcommittee. Both terms will begin October 7, 2009, and will expire October 7, 2013.

-VOLUNTEER INTERN CONTRACTS (h) Approve Volunteer Intern Contracts with Shilpa Siddhanti and Purevjamts Tsendjav. These ISU Engineering students will assist with the City's energy efficiency audit and other related matters. The Contracts will extend from October 2, 2009, through December 31, 2009.

-COUNCIL DECISION (i) Adopt the Council's Decision to renew the CUP RENEWAL-4241 HAWTHORNE ROAD Conditional Use Permit issued September 4, 2008, to allow the operation of a commercial kennel at 4241 Hawthorne Road, subject to all prior conditions except the requirement for annual renewal.

-COUNCIL DECISION (j) Adopt the Council's Decision approving the FINAL PLAT for Countryside 6<sup>th</sup> Addition which divides 11.05 acres into five residential lots, subject to conditions. The property is situated south of Country Club Drive and east of Countryside Subdivision, 5<sup>th</sup> Addition, on an extension of Duramax Drive from Ethans Way.

A motion was made by Mr. Moore, seconded by Mr. Richway, to approve the items on the Consent Agenda and that item 3(h) be approved subject to Legal Department approval. Upon roll call, those voting in favor were Moore, Richway, Bray, Frasure, and Underwood.

AGENDA ITEM NO. 4: Mayor Chase proclaimed October 6 through COMMUNICATIONS AND PROCLAMATIONS October 12, 2009, as Physician Assistant Week and encouraged citizens to recognize Physician Assistants for the significant impact they have made in health care in the community.

AGENDA ITEM NO. 5: Mayor Chase announced the following  
CALENDAR REVIEW meetings; October 7<sup>th</sup> 11:30 AM a meeting at  
Riverside Golf Course Clubhouse; October 8<sup>th</sup>  
9:00 AM a Study Session; and October 15<sup>th</sup> 6:00 PM a Regular City  
Council meeting.

Mayor Chase reminded those present that October 3<sup>rd</sup> is Idaho State  
University's Homecoming; October 8<sup>th</sup> is the Art for Food event at  
the Southeast Idaho Food Bank; October 10<sup>th</sup> the Run with the Big  
Dogs race; and that until October 31<sup>st</sup> the "Cans for Cash" Recycling  
Challenge is going on.

Mayor Chase welcomed scouts from Troup 147.

AGENDA ITEM NO. 6: Mayor Chase announced that there were no  
DISCUSSION ITEMS discussion items from the audience.

AGENDA ITEM NO. 7: This time was set aside for Council to  
PUBLIC HEARING accept testimony from citizens and  
-CDBG NEEDS organizations on any housing and non-housing  
IDENTIFICATION community development needs they have  
identified. The Council may also review  
written Statements of Intent to Apply for 2010-2011 Community  
Development Block Grant (CDBG) funding and organizations may  
briefly present their proposals for this funding.

Mayor Chase opened the public hearing.

Melanie Gygli, Grant Administrator, stated this is the fourteenth  
year the City of Pocatello has been an entitlement City. She  
mentioned that some of the preliminary applications include  
requests that staff is clarifying with Housing and Urban  
Development offices to see if they qualify for the CDBG program.  
Ms. Gygli provided a brief overview of the timeline for awarding  
the CDBG funds.

Mayor Chase stated that no written correspondence was received.

BJ Stensland, Aid for Friends, Inc., reviewed the Statement of  
Intent to Apply for 2010-2011 CDBG Funds that was submitted by Aid  
for Friends. She explained the ways in which Aid for Friends looks  
for funding for projects and the reasons the following projects are  
on the request list. The projects they are requesting funds for  
are: 1) flooring in the men's unit; 2) bus tickets; 3) funding for  
roofing; 4) a possible addition of a bedroom to the family floor;  
and 5) case management for possible transitional housing.

Brandon Tighe, Gateway Habitat for Humanity, explained how the CDBG  
funds could help improve housing in the Pocatello area. He stated  
if funds are awarded to Gateway Habitat for Humanity it would allow

the organization to better serve the low to moderate income households in Pocatello.

There being no further public comments, Mayor Chase closed the public hearing.

AGENDA ITEM NO. 8: Council was asked to approve an individual CDBG THRESHOLD EXCEPTION REQUEST -GATEWAY HABITAT FOR HUMANITY

8: Council was asked to approve an individual threshold exception as allowed in the City's 2007-2012 Consolidated Plan to a sub-recipient wishing to apply for 2010-2011 funding which has not met the performance measures of its 2009-2010 Community Development Block Grant (CDBG) award. Gateway Habitat for Humanity is requesting an exception to allow them to apply for future funding without having met the 50% completion measure. The CDBG Advisory Committee, at its meeting of September 15, 2009, recommended approval of the request.

Melanie Gygli, Grant Administrator, reminded the Council that the City must make sure that sub-recipients have expanded 50% of their funding by October 1<sup>st</sup>. Gateway Habitat for Humanity has not met those performance measures and therefore they need the exception as requested. Ms. Gygli mentioned that the CDBG Advisory Committee feels the exception should be granted

A motion was made by Mr. Underwood, seconded by Mr. Richway, to grant an exception to Gateway Habitat for Humanity from the threshold requirements and allow the organization to apply for 2010-2011 CDBG funding. Upon roll call, those voting in favor were Underwood, Richway, Bray, Frasure, and Moore.

AGENDA ITEM NO. 9: Council was asked to authorize submission of CERTIFIED LOCAL GOVERNMENT GRANT APPLICATION

9: Council was asked to authorize submission of the Fiscal Year 2009 Certified Local Government Grant Application to the Idaho State Historical Preservation Office. This year's application is in the amount of \$3,500.00. A work program for this year includes a request of \$2,000.00 to send a Commission member to national training; \$1,000.00 to develop companion brochures for the Downtown Historic District; and \$500.00 to print walking tour brochures for the Lincoln/Johnson, South Hayes Avenue and Warehouse Historic Districts. The Council may also wish to authorize the Mayor's signature on the grant contract, if awarded, and any related subcontracts or documents, subject to Legal Department approval.

A motion was made by Mr. Bray, seconded by Mr. Moore, to authorize submission of the Certified Local Government Grant Application to the Idaho State Historical Preservation Office and authorize acceptance of the grant, if awarded, and authorize the Mayor to sign any related subcontracts or documents, subject to Legal

Department approval. Upon roll call, those voting in favor were Bray, Moore, Frasure, Richway, and Underwood.

AGENDA ITEM NO. 10: Council was asked to approve an Addendum to AGREEMENT ADDENDUM the September 6, 2007, agreement with Swim -SWIM TEAM POCATELLO Team Pocatello, currently known as Tiger Aquatic Club, to increase the hours of their non-exclusive use of the Community Recreation Center pool. The rental rate would be \$300.00 per month for this additional use. Staff recommended approval.

A motion was made by Mr. Frasure, seconded by Mr. Bray, to approve an Addendum to the Agreement with Swim Team Pocatello, currently known as Tiger Aquatic Club. Upon roll call, those voting in favor were Frasure, Bray, Moore, Richway and Underwood.

AGENDA ITEM NO. 11: Council was asked to approve the following LEASE AGREEMENTS Lease Agreements for property at the -AIRPORT Pocatello Regional Airport:

-RICHARD CARROLL (a) 7,000 square feet of property upon which he has a privately-owned aircraft hangar, five-year term with a single five-year renewal option, \$917.61 per year;

-GARY BLANCHARD (b) 3,500 square feet of property upon which he has a privately-owned aircraft hangar, five-year term with a single five-year renewal option, \$378.43 per year.

Both rates will be reviewed annually and increased at least by the amount of the Consumer Price Index increase for the previous year.

A motion was made by Mr. Bray, seconded by Mr. Richway, to approve the Lease Agreements with Richard Carroll and Gary Blanchard, for property at the Pocatello Regional Airport. Upon roll call, those voting in favor were Bray, Richway, Frasure, Moore, and Underwood.

AGENDA ITEM NO. 12: Council was asked to consider renewing an AGREEMENT-PEAK Agreement with Peak Software Systems to SOFTWARE RENEWAL provide league and online registration software for the Parks and Recreation Department Team Sport Division. The term of the Agreement is October 1, 2009, to September 30, 2010. The software cost is \$1,090.00 and has been budgeted in the Team Sports Division budget.

A motion was made by Mr. Moore, seconded by Mr. Bray, to approve renewing the Peak Software Systems Agreement. Upon roll call, those voting in favor were Moore, Bray, Frasure, Richway, and Underwood.

AGENDA ITEM NO. 13: Council was asked to adopt a resolution RESOLUTION AND approving entering into an Agreement between AGREEMENT-LHTAC Local Highway Technical Assistance Council (LHTAC) and the City of Pocatello for the School Zone Traffic Safety Improvement Project. This Federal Aid Stimulus Project includes installation of sidewalk, curb, gutter, signs and traffic striping adjacent to area schools. Project development and construction costs are funded at 100% through the United States Department of Education. The State will advertise the project for public bid in the summer of 2010.

A motion was made by Mr. Underwood, seconded by Mr. Richway, to adopt a resolution (#2009-36) approving entering into an Agreement with LHTAC for the School Zone Traffic Safety Improvement Project.

Mayor Chase mentioned that two or three schools will have safety improvements made as a result of this resolution and Agreement.

At this time a vote was taken on Mr. Underwood's motion. Upon roll call, those voting in favor were Underwood, Richway, Bray, Frasure, and Moore.

AGENDA ITEM NO. 14: Council was asked to approve and enter into INTERGOVERNMENTAL an Intergovernmental Agreement with the City AGREEMENT of Chubbuck which delineates the -CITY OF CHUBBUCK responsibilities of the City of Pocatello and the City of Chubbuck with regard to Pocatello's agreement with the Local Highway Technical Assistance Council to perform a School Zone Traffic Safety Improvement Project at Chubbuck Elementary School, with the City of Chubbuck's assistance.

A motion was made by Mr. Richway, seconded by Mr. Frasure, to enter into an Intergovernmental Agreement with the City of Chubbuck for the School Zone Traffic Safety Improvement Project. Upon roll call, those voting in favor were Richway, Frasure, Bray, Moore, and Underwood.

AGENDA ITEM NO. 15: Council was asked to consider a Memorandum MOU-IDAHO of Understanding (MOU) with the Idaho TRANSPORTATION DEPARTMENT Transportation Department. The MOU would allow the Pocatello Police Department to receive reimbursement for the overtime costs associated with Idaho's Traffic Enforcement Mobilization.

A motion was made by Mr. Moore, seconded by Mr. Richway, to approve a Memorandum of Understanding with the Idaho Transportation Department to allow the Pocatello Police Department to receive reimbursement for services related to Idaho's Traffic Enforcement

Mobilization. Upon roll call, those voting in favor were Moore, Richway, Bray, Frasure, and Underwood.

AGENDA ITEM NO. 16: Council was asked to consider a Professional Services Contract with SavageTribe, LLC, subject to Legal Department approval, for support and services relating to the City's GIS Server. The Contract will run from October 1, 2009, to September 30, 2010.

A motion was made by Mr. Richway, seconded by Mr. Bray, to approve a Professional Services Contract with SavageTribe, LLC, subject to Legal Department approval. Upon roll call, those voting in favor were Richway, Bray, Frasure, Moore, and Underwood.

There being no further business, Mayor Chase adjourned the meeting at 6:33 PM.

APPROVED BY:

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ROGER W. CHASE, MAYOR

ATTEST:

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RHONDA L. JOHNSON, MMC, CITY CLERK